



**TOWN OF LEDYARD
CONNECTICUT
OFFICE OF THE MAYOR**

John A. Rodolico
Mayor

Mark J. Bancroft
Mayoral Assistant

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3221
FAX (860) 464-8455

28 August 2014

Department of Energy & Environmental Protection
Bureau of Water Management
Planning & Standards
79 Elm Street
Hartford, CT 06106

Attn: Ms. Kimberly Forbes

**Re: Town of Ledyard
624 PG
Phase 1 & 2 Wastewater Facilities Study**

Enclosed are invoices and supporting documentation for **the completed Phase 1 and partially completed Phase 2 of our Wastewater Facilities Studies**. These invoices represent costs billed through 8/15/2014 but not yet submitted for grant or loan advances totaling \$ 50,000 of which \$ 0 qualifies for the loan advance and \$8,250 qualifies as the grant advance per the attached summary sheet.

Please process the amount of \$8,250 as an advance to the Town of Ledyard in accordance with the CWF Project Loan and Grant Agreement between the Town of Ledyard and the Department of Energy & Environmental Protection.

The Town of Ledyard, Connecticut (the "Municipality") by and through the Water Pollution Control Authority of the (**Commission/Bureau/Department**) hereby request that an advance be made to the Municipality upon the \$125,000 Interim Funding Obligation, entered into between the Municipality and the State, dated 10/27/2011, in the amount of \$27,500 to be made on (**13th business day of the month**). The Municipality requires such grant payment to pay costs for the Municipality's Pollution Abatement Facility.

The Municipality hereby represents that (i) no default or any event that, but for the giving of notice or lapse of time or both, would constitute an event of default has occurred or is continuing under the

Project Grant/Loan Agreement and (ii) the representations contained in the Project Grant/Loan Agreement are true and correct as of the date hereof.

In support of this request the following documentation is submitted:

1. A copy of all invoices supporting this request for reimbursement.
2. A summary sheet (Form A) of each service performed listing all supporting invoices.
3. A summary sheet (Form B) tabulating all the above services.

Should you require any further information, please contact (Contact Person) at (Phone Number).

Very truly yours,

A handwritten signature in black ink, appearing to read 'J. Rodolico', written over a faint, dotted outline of a signature.

John A. Rodolico,
Mayor



CDR MAGUIRE

CDR Maguire
211 Congress Street, 11th Floor
Boston, MA 02110
Telephone: 617-778-1440
Fax: 617-348-2143

Invoice

Charlie Karno
Ledyard Water & Sewer Department
741 Colonel Ledyard Highway
Ledyard, CT 06339

Please Remit to:
CDR Maguire Inc.
8669 NW 36 Street
Suite 340
Doral, Florida 33166

August 06, 2013
Project No: 18757.01
Invoice No: 17

Project 18757.01 Ledyard Phase II Facilities Plan
Amendment 1

For Professional Services rendered thru July 26, 2013

Fee

Total Fee	100,000.00		
Percent Complete	77.50	Total Earned	77,500.00
		Previous Fee Billing	75,000.00
		Current Fee Billing	2,500.00
		Total Fee	2,500.00
		TOTAL THIS INVOICE	\$2,500.00



CDR MAGUIRE

CDR Maguire
211 Congress Street, 11th Floor
Boston, MA 02110
Telephone: 617-778-1440
Fax: 617-348-2143

Invoice

Charlie Karno
Ledyard Water & Sewer Department
741 Colonel Ledyard Highway
Ledyard, CT 06339

Please Remit to:
CDR Maguire Inc.
8669 NW 36 Street
Suite 340
Doral, Florida 33166

June 09, 2014
Project No: 18757.01
Invoice No: 18

Project 18757.01 Ledyard Phase II Facilities Plan
Amendment 1

For Professional Services rendered thru May 30, 2014

Fee

Total Fee	100,000.00		
Percent Complete	80.00	Total Earned	80,000.00
		Previous Fee Billing	77,500.00
		Current Fee Billing	2,500.00
		Total Fee	2,500.00
		TOTAL THIS INVOICE	\$2,500.00



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TOWN OF LEDYARD, CT
WASTEWATER FACILITIES PLAN PHASE 2
MGI #18757.01

Invoice No. 18 for Engineering Services
Starting 7/27/2013 and Ending 5/30/2014

1. Submit draft facilities plan report.
2. Corrections to draft report figures and sewer map.
3. Project correspondence with Owner.
4. General office coordination and project management.

Budget Status

Total Fee	Previously Invoiced	Current Invoice	Total Invoiced	Fee Remaining
\$100,000	\$77,500	\$2,500	\$80,000	\$20,000



CDR | MAGUIRE

CDR Maguire
211 Congress Street, 11th Floor
Boston, MA 02110
Telephone: 617-778-1440
Fax: 617-348-2143

Invoice

Charlie Karno
Ledyard Water & Sewer Department
741 Colonel Ledyard Highway
Ledyard, CT 06339

Please Remit to:
CDR Maguire Inc.
8669 NW 36 Street
Suite 340
Doral, Florida 33166

July 07, 2014
Project No: 18757.01
Invoice No: 19

Project 18757.01 Ledyard Phase II Facilities Plan
Amendment 1

For Professional Services rendered thru June 27, 2014

Fee			
Total Fee	100,000.00		
Percent Complete	85.00	Total Earned	85,000.00
		Previous Fee Billing	80,000.00
		Current Fee Billing	5,000.00
		Total Fee	5,000.00
		TOTAL THIS INVOICE	\$5,000.00



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TOWN OF LEDYARD, CT
WASTEWATER FACILITIES PLAN PHASE 2
MGI #18757.01

Invoice No. 19 for Engineering Services
Starting 5/31/2014 and Ending 6/27/2014

1. Prepare for and attend meeting with WPCA members and superintendent at Highlands WWTF on 06/04/2014 regarding plant tour and draft facilities plan report comments by WPCA and facilities plan group.
2. Prepare for and attend meeting with facilities plan group at Town Hall Annex on 06/18/2014 regarding draft facilities plan and public participation.
3. Prepare and email responses to draft facilities plan review comments by WPCA member T. Jones on 06/19/2014.
4. Prepare for and attend WPCA regular meeting on 06/24/2014.
5. Revise draft facilities plan report based on comments received from WPCA and facilities plan group.
6. Project correspondence with Owner.
7. Project correspondence and coordination with Fitzgerald & Halliday regarding public participation.
8. General office coordination and project management.

Budget Status

Total Fee	Previously Invoiced	Current Invoice	Total Invoiced	Fee Remaining
\$100,000	\$80,000	\$5,000	\$85,000	\$15,000



CDR | MAGUIRE

CDR Maguire
211 Congress Street, 11th Floor
Boston, MA 02110
Telephone: 617-778-1440
Fax: 617-348-2143

Invoice

Charlie Karno
Ledyard Water & Sewer Department
741 Colonel Ledyard Highway
Ledyard, CT 06339

Please Remit to:
CDR Maguire Inc.
8669 NW 36 Street
Suite 340
Doral, Florida 33166

August 08, 2014
Project No: 18757.01
Invoice No: 20

Project 18757.01 Ledyard Phase II Facilities Plan

Amendment 1

For Professional Services rendered thru August 01, 2014

Fee			
Total Fee	100,000.00		
Percent Complete	90.00	Total Earned	90,000.00
		Previous Fee Billing	85,000.00
		Current Fee Billing	5,000.00
		Total Fee	5,000.00
		TOTAL THIS INVOICE	\$5,000.00



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TOWN OF LEDYARD, CT
WASTEWATER FACILITIES PLAN PHASE 2
MGI #18757.01

Invoice No. 20 for Engineering Services
Starting 6/28/2014 and Ending 8/1/2014

1. Revise draft report for public comment period.
2. Transmit draft report to FHI for delivery to Ledyard.
3. Review draft public hearing plan, press release, public notice, public comment schedule, and project fact sheet.
4. Submit public notice and press release to local newspapers for publishing.
5. Prepare draft public hearing presentation and attend meeting at Ledyard Town Hall Annex on 7/23/2014 public hearing dry run.
6. Prepare for and attend public hearing at Ledyard Town Hall Annex on 07/29/2014.
7. Project correspondence with Owner.
8. Project correspondence and coordination with Fitzgerald & Halliday regarding public participation.
9. General office coordination and project management.

Budget Status

Total Fee	Previously Invoiced	Current Invoice	Total Invoiced	Fee Remaining
\$100,000	\$85,000	\$5,000	\$90,000	\$10,000