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Affirmative Action/Equal Opportunity Employer

May 2, 2017

Mr. Charles Karno  
Town Planner  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, CT 06339

**Re: Tri-Town Trail Pre-Construction Activities**

Dear Mr. Karno:

Enclosed for signature are 2 copies of a contract between the Town of Ledyard and the Department of Energy and Environmental Protection providing funding for the above referenced project. Each contract consists of a packet containing a signature page, standard administrative terms and conditions and Appendices containing at a minimum a Scope of Work and Schedule of Payments. This contract is in the amount of \$77,938.66 and will be in effect from contract execution through 2 years from contract execution.

For timely contract approval, we request that the attached documents be returned no later than **May 19, 2017**.

We appreciate your cooperation and assistance. If you have any questions or problems concerning the contract approval process, please feel free to contact me at (860) 447-4354. Should you have any questions concerning the Scope of Work or Schedule of Payments, please contact Laurie Giannotti at (860) 424-3578.

Sincerely,

A handwritten signature in black ink that reads "Mirafior M. Powe".

Mirafior M. Powe  
Secretary

mp  
enclosures

Contract

Processing Instructions

CHRO Contract Compliance Monitoring Report Forms (if over \$4,000)

Model Resolution/Incumbency Certification (not required for individuals)