



TOWN OF LEDYARD
CONNECTICUT
MAYOR'S OFFICE

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339
(860) 464-3221
(860) 464-1126 (Fax)

January 19, 2017

Ms. Laurie Giannotti, Recreational Trails Program (RTP)
Department of Environmental Protection
79 Elm Street
Hartford, CT 06106-5127

**RE: Town of Ledyard - Northern Section of Tri-Town Trail
DEPA00002024283**

Dear Ms. Giannotti:

The Town of Ledyard hereby requesting payment of \$5,106.34 under PSA#DEPA00002024283. I have provided you a summary below of the costs by the Town of Ledyard for the work related to reimbursable costs.

Original Grant: \$128,000
Local Share: \$32,000
Total: \$160,000

Breakdown of cost:

Payment Request # 5: \$5,106.34 (Consultant work see attached billing)

Total Costs To Date: \$54,061.34

Thank you for your assistance.

Sincerely,

Michael T Finkelstein,
Mayor

**Recreational Trails Program
Accounting Report for Reimbursable Items and Cash Matching Contributions
Ledyard Northern Section of Tri-Town Trail DEPA00002024283**

Date	Description or Name	Labor (# of hours)	Equipment or Materials Description	Equipment Rate (\$ per hour)	TOTAL \$ Labor (hours x rate)	Cash Match (20% of total)	Total

Date	Vendor	Description of Service	Check Number	Costs	Cash Match (20% of total)	Total
5/19/2015	Kent + Frost	Consulting Services		\$11,575	-	\$11,575
1/29/2016	Kent + Frost	Consulting Services		\$5,350		\$5,350
6/30/2016	Kent + Frost	Consulting Services		\$17,306		\$17,306
10/20/2016	Kent + Frost	Consulting Services		\$10,724		\$10,724
1/19/2017	Kent + Frost	Consulting Services		\$5,106.34		\$5,106.34
					Total	\$54,061.34

Cash Match Total _____
Requested Reimbursement Total \$5,106.34

1. Equipment shall be credited at the rate allowable by the current Federal Emergency Management Agency (FEMA), Schedule of Equipment Rates (<http://www.fema.gov/government/grant/pa/eqrates.shtm>) or a rate mutually agreed upon should said equipment not be listed, or the full amount if equipment is leased or rented.

Signature:  (Town manager or project coordinator)

Date Invoice #
 12/7/2016 943

Town of Ledyard
 Charles Karno
 741 Colonel Ledyard Highway
 Ledyard, CT 06399-1511

Work Period

P.O. No.

Project Tri-Town Trail Northern Section

Item	Description	Est Amt	Prior Amt	Prior %	Curr %	Total %	Amount
Project Kick-off	Startup, Data Collection, Base Map	1,200.00	1,200.00	100.00%	0.00%	100.00%	0.00
Inventory & Analysis	Suitability Analysis	3,200.00	3,200.00	100.00%	0.00%	100.00%	0.00
Stakeholder Input	Stakeholder & Neighbor Input Coordination	9,500.00	9,499.90	100.00%	0.00%	100.00%	0.00
Data Collection	Wetland Identification & Location	2,000.00	1,600.00	80.00%	0.00%	80.00%	0.00
Data Collection	Historical & Environmental Assessment	2,000.00			0.00%	0.00%	0.00
Design Development	Conceptual Designs	14,500.00	14,500.00	100.00%	0.00%	100.00%	0.00
Site Plan	Finalized Centerline Design	16,600.00			30.00%	30.00%	4,980.00
Addl Services	C/L Stakeout ABC Photolab	1,500.00			0.00%	0.00%	0.00 126.34
Terms: Net 45				Total			\$5,106.34
				Payments/Credits			\$0.00
				Balance Due			\$5,106.34