



**TOWN OF LEDYARD**  
**CONNECTICUT**  
**MAYOR'S OFFICE**

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339  
(860) 464-3221  
(860) 464-1126 (Fax)

January 29, 2016

Ms. Laurie Giannotti, Recreational Trails Program (RTP)  
Department of Environmental Protection  
79 Elm Street  
Hartford, CT 06106-5127

**RE: Town of Ledyard - Northern Section of Tri-Town Trail**  
**DEPA00002024283**

Dear Ms. Giannotti:

The Town of Ledyard hereby requesting payment of \$5,350 under PSA#DEPA00002024283. I have provided you a summary below of the costs by the Town of Ledyard for the work related to reimbursable costs.

Original Grant: \$128,000  
Breakdown of cost:

Payment Request # 2: \$5,350 (Consultant work see attached billing)

Total Costs To Date: \$20,925

Sincerely,

Michael T Finkelstein,  
Mayor

Date            Invoice #  
 1/25/2016        837

Town of Ledyard  
 Charles Karno  
 741 Colonel Ledyard Highway  
 Ledyard, CT 06399-1511

Work Period

P.O. No.

Project Tri-Town Trail Northern Section

Item	Description	Est Amt	Prior Amt	Prior %	Curr %	Total %	Amount
Project Kick-off	Startup, Data Collection, Base Map	1,200.00	1,200.00	100.00%	0.00%	100.00%	0.00
Inventory & Analysis	Suitability Analysis	3,200.00	2,400.00	75.00%	25.00%	100.00%	800.00
Stakeholder Input	Stakeholder & Neighbor Input Coordination	9,500.00	7,124.90	75.00%	25.00%	100.00%	2,375.00
Data Collection	Wetland Identification & Location	2,000.00			0.00%	0.00%	0.00
Data Collection	Historical & Environmental Assessment	2,000.00			0.00%	0.00%	0.00
Design Development	Conceptual Designs	14,500.00	2,175.00	15.00%	15.00%	30.00%	2,175.00
Site Plan	Finalized Centerline Design	16,600.00			0.00%	0.00%	0.00
Addl Services	C/L Stakeout	1,500.00			0.00%	0.00%	0.00
Terms: Net 45				<b>Total</b>			\$5,350.00
				<b>Payments/Credits</b>			\$0.00
				<b>Balance Due</b>			\$5,350.00