

**Form 1. Individual Project Proposal Descriptions and Justification**

Prepared by: Steve Masalin Date Prepared: January 20, 2016

Project Title: PW Light Equipment Program Area: Vehicles/Equipment

---

**Project Description:**

This is a CNR reserve fund to provide for on-going replacement or purchase of certain minor PW Department equipments and accessories, such as plows, sanders, small mowers, miscellaneous power equipment, garage equipment, and truck outfitting, etc.

Evaluation Category: SR, IOE

---

**Planning Context:**

This account replaced the individual capital accounts for different minor items, and needs to be funded annually to meet long-term requirements in accordance with minor equipment upgrade and replacement needs.

---

**Schedule:** On-going program through which funds are expended for light equipment acquired in accordance with a replacement plan that is updated as necessary to address operational and material conditions.

---

**Coordination:** N/A

---

**Previous Town Meeting Action:** Reserve fund has been approved as part of the Town budget since FY02.

**Project Priority:** (Note: The highest priority does not have to occur in the nearest year, and priorities do not necessarily follow in chronological order. It may be that your most important project may not be needed or be ready for action until three years from now.)

M priority within program area

---

**Estimated Cost: \$ 15,000**

---

**Form 1 (Continued)**

---

**Basis of Cost Estimate:** Check one of the following. If you want to provide more detail on the estimate, do so with a narrative after indicating the type of estimate.

- Cost of comparable facility or equipment
  - Rule of thumb indicator, unit costs
  - From the cost estimate from engineer, architect, or vendor
  - From bids received
  - Preliminary estimate, (e.g. no other basis for estimate, guesstimate)
- 

**Alternative Financing:** Conveyance fee revenues, in accordance with previous such appropriations.

---