

## Form 1. Individual Project Proposal Descriptions and Justification

Prepared by: Sam Kilpatrick III  
Project Title: Key Fob Entry Systems

Date Prepared: January 4, 2016  
Program Area: School Facilities

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**Project Description:** Key Fob entry access is now in use at Gales Ferry School, and at one door location at LHS. Key Fobs are a common security upgrade within school systems, as they can be used with School ID badges to allow access to specific areas at specific times of day. They also allow trackable data as to who is in the building and at what time.

Evaluation Category: IOE

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**Planning Context:** Several school security upgrades have been completed in recent years, including installation of partitions and doors at LMS, a VOIP system at LHS, and security cameras throughout the district. With the advent of the school building projects, and the existence of the GFS key fob system, work would only need to be done at LHS and JWL to have a district-wide system.

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**Schedule:** Work may proceed at any time, as contractor will work nights and weekends to conflict with school schedules.

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**Coordination:** Work can be completed in isolation from other CIP projects, but it would make sense to do any possible preparatory work for key fobs when any major door work or replacements are done.

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**Previous Town Meeting Action:** No previous Town action.

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**Project Priority:** (Note: The highest priority does not have to occur in the nearest year, and priorities do not necessarily follow in chronological order. It may be that your most important project may not be needed or be ready for action until three years from now.

  M   priority within department/program area

  L   risk of deferral

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**Estimated Cost: \$**

2019: \$20,000; 2020: \$20,000; 2021: \$10,000

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**Basis of Cost Estimate:** Check one of the following. If you want to provide more detail on the estimate, do so with a narrative after indicating the type of estimate.

- Cost of comparable facility or equipment
  - Rule of thumb indicator, unit costs
  - From the cost estimate from engineer, architect, or vendor
  - From bids received
  - Preliminary estimate, (e.g. no other basis for estimate, guesstimate)
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**Alternative Financing:** None.

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